



Gender Issues and Worklife Balance Section – Bylaws (As Revised – May 30, 2018)

For more information about the Gender Issues and Worklife Balance Section, including current Officers and Operations Manual, please visit the [Gender Issues and Worklife Balance Section](#) web page.

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I. Name of Organization. The name of this organization is the Gender Issues and Worklife Balance (GIWB) Section of the American Accounting Association.

II. The Purposes and Objectives of the Section Are to create and disseminate knowledge of gender issues and worklife balance as they relate to accounting and the practice of accounting by promoting excellence in research, teaching, and practice. The Section encourages and supports new scholars and educators in the field.

III. Membership. All persons who pay the annual dues levied by the Section, subject to the rules of the American Accounting Association, can be members of the Section. There will be two (2) classes of membership: (1) Regular Members, and (2) Student Members.

Regular members of the Section are eligible to vote, hold office, and participate fully in all activities of the Section.

Student members, during the period of matriculation in a post-secondary program, are eligible for student membership in the Section. Student members of the Section may not vote in matters coming before the Section, may not serve on Section committees, nor hold a Section office.

IV. Dues. Dues will be determined by the Section Executive Committee and will be recommended to the GIWB Section membership for its approval. Dues categories will be structured to reflect the Section strategy and to increase participation of classes of individuals facing varying economic conditions.

V. The Executive Committee. The Executive Committee of the GIWB Section will consist of both elected and appointed officers. The elected officers of the Section are: President-Elect, Vice President-Research, Vice President-Practice, Secretary-Treasurer, and Council Representative. Appointed officers include, but are not limited to, the following: Membership Coordinator, Coordinator of Region Activities, Annual Meeting Program Coordinator, Webmaster, and Newsletter Editor. Also serving on the Executive Committee are the President and Past-President. They are responsible for directing the affairs of the Section and formulating the plans, policies, rules, and procedures they consider necessary to achieve the Section mission.

VI. Duties of the Members of Executive Committee.

President. The President serves a one (1) year term. The President is responsible for administering the affairs of the Section. The President will act as Chair of the Executive Committee and will preside at all meetings of the Section. Except for committee members previously appointed to terms that have not yet expired, the President has the authority to appoint members to committees and task forces, and, at his/her discretion, to remove members of committees and task forces.

President-Elect. The President-Elect will serve a one (1) year term and then becomes President at the completion of that year. The duty of the President-Elect is to assist the President in administering the affairs of the Section.

Past President. The Past President serves on the GIWB Section Nominations Committee. He/she will assist the President and President-Elect in their efforts to implement the Section strategy. The Past President will serve in that office for one (1) year.

Vice President-Research. The Vice President-Research will serve a one (1) year term and is eligible for reelection. The duty of the Vice President-Research is to direct relevant research activities.

Vice President-Practice. The Vice President-Practice will serve a one (1) year term and is eligible for reelection. The duty of the Vice President-Practice is to serve as a liaison between the Section and members of the practice community and to communicate research results with implications for practice to the practice community.

Secretary-Treasurer. The Secretary-Treasurer will be elected for a two (2) year term and is eligible for reelection but cannot serve more than two (2) consecutive terms. The duty of the Secretary-Treasurer is to supervise the keeping of the records of Section meetings, activities, and procedures. The Secretary-Treasurer will also work with the AAA professional staff relative to the collection and disbursement of Section funds and will report to the Section members at its business meeting on the financial affairs of the Section and will provide that information for dissemination to the Section members.

Council Representative. The Council Representative will be elected for a three (3) year term and is eligible for one (1) additional three (3) year term. The duty of the Council Representative is to report in a timely manner all relevant Council meeting information to the Executive Committee.

Membership Coordinator. The Membership Coordinator will be appointed by the President for a one (1) year term and is eligible for reappointment. The duty of the Membership Coordinator is to work with the regional coordinators to encourage Section membership.

Coordinator of Region Activities. The Coordinator of Region Activities will be appointed by the President-Elect for a one (1) year term and is eligible for reappointment. The duties of the Coordinator of Region Activities will be to appoint region coordinators and to encourage and promote GIWB sessions at region meetings, including arranging that each region awards a Best Paper Award for Research on Gender Issues and Worklife Balance.

Annual Meeting Program Coordinator. The Annual Meeting Program Coordinator will be appointed by the President for a one (1) year term and is eligible for reappointment. The duty of the Annual Meeting Program Coordinator is to serve as the Section liaison to the AAA Annual Meeting Committee: reviewing and setting up papers and panel session proposals and communicating with reviewers and meeting organizers.

Webmaster: The duty of the Webmaster is to ensure that the website is up-to-date.

Newsletter Editor. The Newsletter Editor will be appointed by the President for a one (1) year term and is eligible for reappointment. The duty of the Newsletter Editor is to prepare and edit the Section Newsletter.

Filling of Vacancies. In the event that a member of the Executive Committee, other than the President, is unable to serve the full term, the duties will be assigned to another person selected by the Executive Committee. When the President cannot serve, then the duties will be assumed by the most recent Past President who is willing to serve. When the President-Elect is not able to serve, the GIWB Section Nominations Committee will nominate another candidate who will be affirmed by a vote of the Section membership.

VII. Standing Committees.

Nominations Committee. The Nominations Committee duties include soliciting candidates from the membership for open offices and preparing a slate of at least one (1) candidate for each of the open offices. The committee will consist of the President (who will act as Chair) and up to 3 additional Section members. Members of the GIWB Nominations Committee are not eligible for nomination to any GIWB Section office while serving on the committee.

VIII. Nomination and Elections Procedures. The slate will be posted 30 days in advance of the election and will include at least one (1) name for each position. Additional nominations may be made by a petition signed by 10 Regular GIWB Section members submitted to the President 15 days prior to the beginning of the election. Persons so nominated must previously have agreed to serve if elected. The membership of the Section will be notified prior to the election of the nominations made by petition. All elections will be conducted by mail, facsimile, or electronic vote. Only Regular members of the GIWB Section are eligible to vote.

IX. Publications. The Section may publish newsletters, proceedings, working papers, monographs, journals, teaching aids, and other materials consistent with the purposes and objectives of the Section.

X. AWARDS

A Best Paper Award will be awarded each year to one (1) of the papers presented at the Annual Meeting. In order for a paper to be considered, at least one (1) author must be a member of the Section. The selection will be made by a Committee chaired by the Annual Meeting Program Coordinator.

An Outstanding Dissertation Award will be given each year to the outstanding dissertation selected from dissertations submitted for consideration. The winning dissertation need not be focused solely on gender issues and worklife balance, but must include some aspects of gender issues and worklife balance. The selection will be made by a Committee co-chaired by the President and Vice-President of Research. Nominations must be submitted by a Section member by March 1 for dissertations completed in the prior calendar year.

An Outstanding Published Manuscript Award will be given each year to the outstanding manuscript selected from published articles submitted to the Section for consideration. The winning manuscript need not be focused solely on gender issues and worklife balance, but must include some aspects of gender issues and worklife balance. In order for a manuscript to be considered, at least one (1) author must be a member of the Section. The selection will be made by a Committee co-chaired by the President and Vice-President of Research. Nominations must be submitted by March 1 for manuscripts published in the prior calendar year.

A Mentoring Award will be awarded each year to a special mentor who has affected the lives of students in accounting. Nominated candidates will be judged on the following criteria:

- a) Demonstrated significant mentoring of women and men in the accounting profession; mentoring will be measured by the levels of achievement of those women and men;
- b) A demonstration of such activities for at least ten years. The selection will be made by a Committee co-chaired by the President and President-Elect of the Section. The award will be given each year to the most outstanding person nominated. Nominations must be submitted by March 1. The award winner cannot be a recipient of this award in the preceding five-year period. Awards will be presented at the GIWB's annual business meeting.

Notification to Award Recipients. To facilitate attendance at the meeting, award recipients will be notified of their selection by April 1 prior to the meeting. For an award recipient who is unable to attend the meeting, the award will be mailed to the recipient's address.

Other Awards: In addition to the four awards listed in the bylaws, additional awards may be given each year, such as a Service Award to the outgoing President, as a token of appreciation for leading the Section in the prior year.

XI. Amendment. Amendments to the bylaws of the GIWB Section may be proposed by the Executive Committee or by a petition signed by ten (10) Regular GIWB Section members submitted to the Executive Committee 45 days prior to the start of voting. Notice of amendments to the bylaws of the GIWB Section to be presented for vote will be given to the members 30 days prior to the vote. Only Regular members of the GIWB Section are eligible to vote. The bylaws of the GIWB Section may be amended by the affirmative vote of two-thirds of the Regular members who return ballots by mail, facsimile, or electronic vote.